

# FAQs and User Manual – GSTR3B Offline Utility

Goods and Services Tax Network



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# 1. FAQs on GSTR3B Offline Utility

### 1. How can I download and open the GSTR3B Offline Utility in my system from the GST Portal?

- 1. Login to the GST Portal www.gst.gov.in .
- 2. Go to Downloads > Offline tools > GSTR3B Offline Utility > Download button.
- 3. Unzip the downloaded Zip file which contain GSTR3B\_Excel\_Utility excel sheet
- 4. Open the GSTR3B\_Excel\_Utility excel sheet by double clicking on it.

#### 2. What are the basic system requirements/ configurations required to use GSTR3B Offline Utility?

The offline functions work best on Windows 7 and above with Internet explorer 10+ and MSEXCEL 2007 and above. Detailed system required are available at (https://www.gst.gov.in/download/returns).

#### 3. How do I open or launch the GSTR3B Offline Utility?

One can launch the GSTR3B Offline Utility by double clicking the downloaded GSTR3B\_Excel\_Utility excel sheet.

#### 4. Is the Offline tool mobile compatible?

No. Offline tool cannot be used on mobile. Currently, Offline tool can only be used only on desktops.

#### 5. Can a taxpayer sign/ submit his GSTR3B return in the Offline tool?

No. After upload of the return to the GST Portal, the taxpayer has to preview the form, submit, Offset liability and then file GSTR-3B.



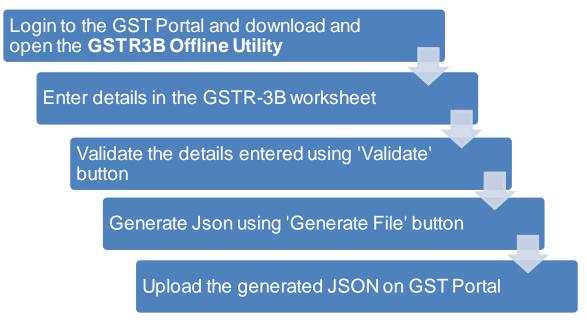
# 2. GST3B Offline Utility: An Overview

The Excel based GSTR-3B Offline Utility is designed to help taxpayer to prepare their GSTR-3B return offline.

Details for following sections of GSTR-3B return can be added by taxpayer using the offline Utility

- o 3.1 Details of Outward Supplies and inward supplies liable to reverse charge
- 3.2 Of the supplies shown in 3.1 (a) above, details of inter-State supplies made to unregistered persons, composition taxable persons and UIN holders
- o Eligible ITC
- Values of exempt, nil-rated and non-GST inward supplies
- 5.1 Interest & late fee payable

## Downloading GSTR3B Offline Utility and Uploading GSTR3B details





# 3. Downloading the GSTR3B Offline Utility

Downloading the GSTR3B Offline Utility is a one-time activity, however, it may require an update in future if the Tool is updated at the GST Portal. Please check the version of the offline utility used by you with the one available for download on the GST Portal at regular intervals.

To download and install the GSTR3B Offline Utility to prepare the GSTR3B return offline, perform the following steps:



You can download the GSTR3B Offline Utility from the Portal without login to the GST Portal.

- 1. Access the <u>https://www.gst.gov.in/</u> URL.
- 2. The **GST Home** page is displayed. Click the **Downloads** > **Offline tools** > **GSTR3B Offline Utility**.

Home	Services -	GST Law 👻	Downloads 🗸	Search Taxpayer 👻	Help 🗸
Offline Tools					
Returns Offli	ne Tool			Tran-1 5(	b) CSV tem
GSTR3B Offli	ne Utility			GSTR 4 C	offline Tool

3. The Returns Offline tool page is displayed. Click the Download button.



The download of the GSTR3B Offline Utility usually takes 2-3 minutes to download depending on the Internet speed.

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Home → Do	wnloads > Retu	rns			
	B Offline Util	'			
	l based GSTR3B mload 🛛	offline utility is o	designed to help th	e taxpayer to prepare th	the GSTR3B return offline. The utility can be downloaded from this
Importa	nt!				
• Bef	ore you extract	the downloaded t	file, ensure that th	e file is not corrupted. H	How do I know that my file is not corrupt? Click here to know more.
System	n Requiremer	nt			
To use t	he tool efficier	ntly, ensure tha	at you have the f	ollowing installed on	ו your system:
	erating system 🕇 rosoft Excel 200	Windows 7 or a Windows 7 or a 07 & above	bove.		



4. A confirmation message is displayed on the screen. Click the **PROCEED** button to download the GSTR3B Offline Utility from the GST Portal.

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ome Services <del>-</del> GST Lav		
Tools		
STR3B Offline Utility	Information	
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use the tool efficiently, ensu	re that you have the following installed on your system:	

The Progress update page is displayed in a new browser tab. You can notice that the download is in progress.

5. Browse and select the location where you want to save the downloaded files.



In some machines, depending on your browser settings, the files are downloaded in the folder **Downloads** on your machine.

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w → This PC → OSDisk (C:) → P	^	Name	Size			
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fline Tool						



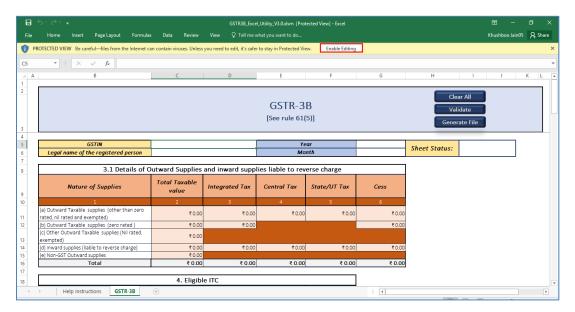
# 4. Installation of the GSTR3B Offline Utility

Once the download of the GSTR3B Offline Utility is complete, you need to unzip these downloaded files on your machine.

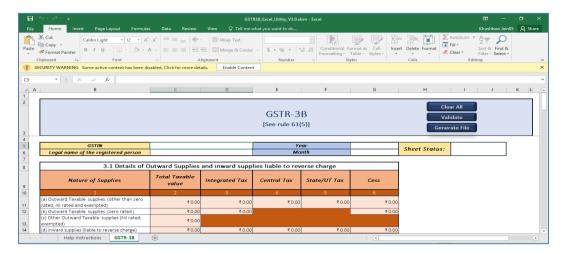
1. Unzip the downloaded files and extract the files from the downloaded zip folder **GSTR3\_Excel\_Utility.zip**. Zip folder consists of the GSTR3B\_Excel\_Utility file as shown in the screenshot below.

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Name Date more	16-Oct-17 3:11 PM	Microsoft Excel M	93 KB			

- 2. Double click the **GSTR3B\_Excel\_Utility**.
- 3. Click the Enable Editing button in the excel sheet.



4. Click the Enable Content button in the excel sheet.





# 5. Prepare GSTR3B Return Utility

Let us take an example where you need to prepare the **GSTR3B return** for the Financial Year **2017-18** and Return Filing Period as **April** on the GST Portal using the GSTR3B Offline Utility. To prepare the GSTRB Offline Utility, you need to perform the following steps:

- 1. Enter details in the GSTR-3B worksheet of GSTR3B Return Utility
- 2. Validate the details entered using 'Validate' button
- 3. Generate Json using 'Generate File'

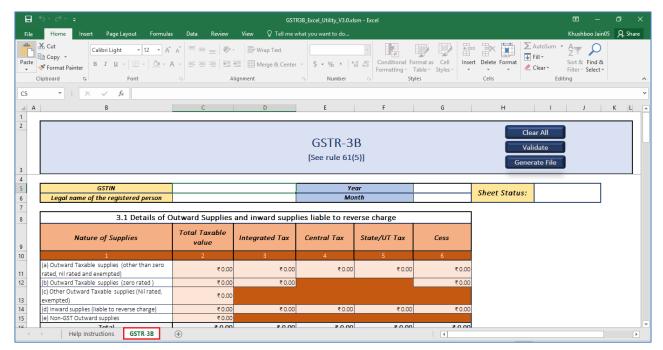
4. Upload the generated JSON on GST Portal. Preview the details uploaded, submit, offset liability and File return on the GST portal

## 1. Enter details in the GSTR3B worksheet of GSTR3B Offline Utility



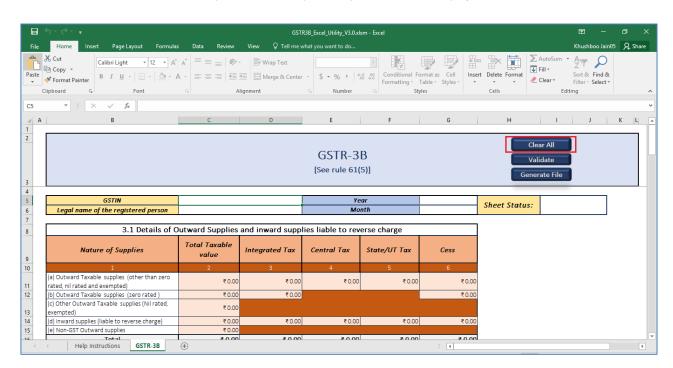
Please ensure that you download the latest version of GSTR3B Offline Utility from the GST portal. <u>https://www.gst.gov.in/download/returns</u>

1. Launch the GSTR3B Excel based Offline Utility and navigate to worksheet 'GSTR-3B'

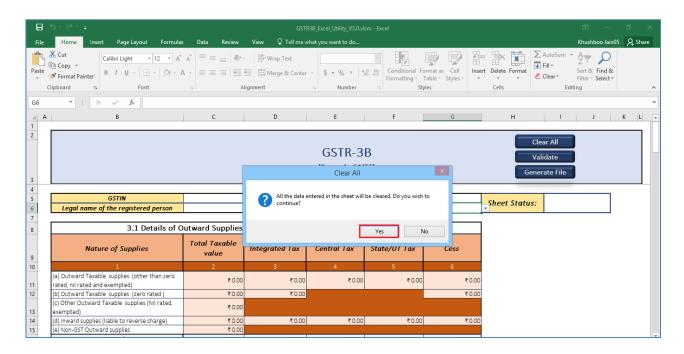




2. Click the **Clear All** button to clear any data present in the sheet and to reset the Worksheet. This enables to use same template for multiple tax periods and taxpayers.



## 3. Click the **Yes** button.

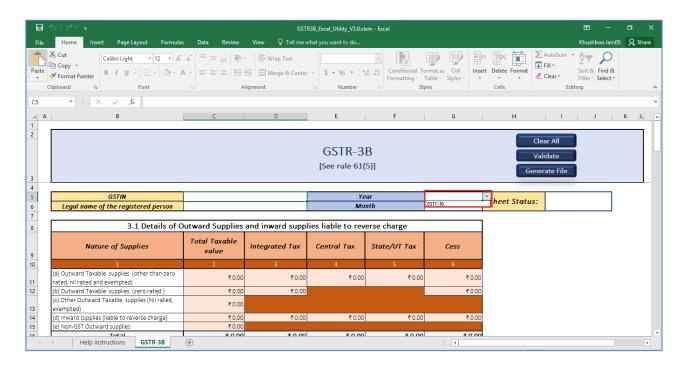




4. In the **GSTIN** field, enter the GSTIN. Entered GSTIN would be validated for correct structure.

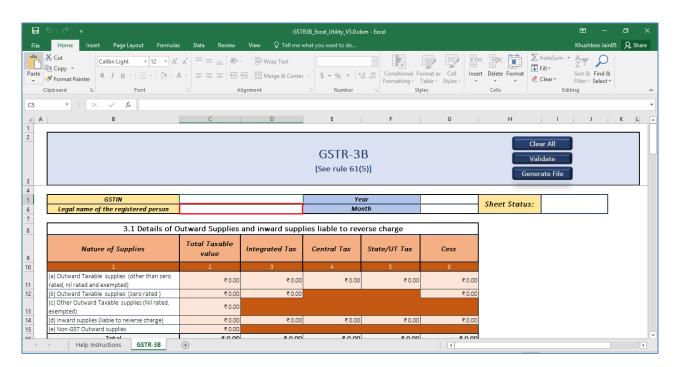
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	Legal name of the registered person			Mo	nth		Sheet Status:		
	3.1 Details of C	utward Supplies	and inward supp	ies liable to rev	erse charge				
	Nature of Supplies	Total Taxable value	Integrated Tax	Central Tax	State/UT Tax	Cess			
			3	4	5	6			
	1	2	3	+					
	1 (a) Outward Taxable supplies (other than zero rated, nil rated and exempted)	₹0.00	₹ 0.00	+ ₹ 0.00	₹ 0.00	₹0.00			
	rated, nil rated and exempted) (b) Outward Taxable supplies (zero rated )				₹ 0.00	₹ 0.00 ₹ 0.00			
	rated, nil rated and exempted) (b) Outward Taxable supplies (zero rated ) (c) Other Outward Taxable supplies (Nil rated, exempted)	₹0.00 ₹0.00 ₹0.00	₹0.00 ₹0.00	₹0.00		₹0.00			
	rated, nil rated and exempted) (b) Outward Taxable supplies (zero rated ) (c) Other Outward Taxable supplies (Nil rated, exempted) (d) inward supplies (liable to reverse charge)	₹ 0.00 ₹ 0.00 ₹ 0.00 ₹ 0.00	₹ 0.00		₹ 0.00 ₹ 0.00				
	rated, nil rated and exempted) (b) Outward Taxable supplies (zero rated ) (c) Other Outward Taxable supplies (Nil rated, exempted)	₹0.00 ₹0.00 ₹0.00	₹ 0.00 ₹ 0.00 ₹ 0.00	₹0.00 ₹0.00		₹0.00			

5. Select the applicable Financial Year from the Year drop-down list. Year is a mandatory field.

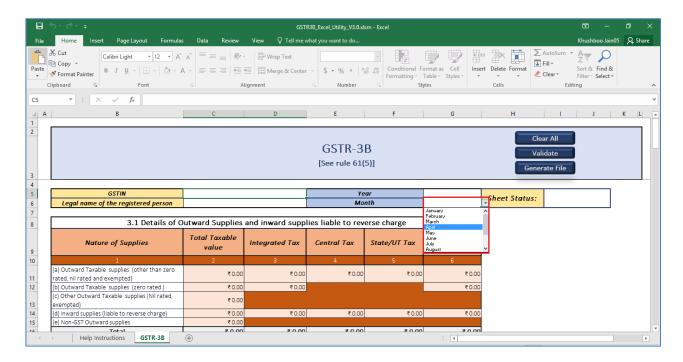




6. In the **Legal name of registered person** field, enter the legal name of registered person. This field is optional and would not lead to validation failure.

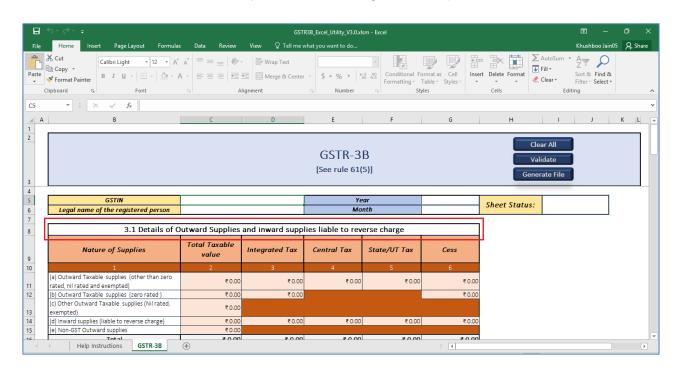


7. Select the applicable month from the **Month** drop-down list. Month is a mandatory field.





8. Enter details as applicable in Table 3.1 'Details of Outward Supplies and inward supplies liable to reverse charge'. Please note that only CGST amount needs to be entered for applicable sections; an equal SGST amount would be populated based on CGST amount. If the value of SGST amount is not equal, one can change it on the portal.



9. Enter details as applicable in Table 3.2 Of the supplies shown in 3.1 (a) above, details of inter-State supplies made to unregistered persons, composition taxable persons and UIN holders.



Please note the amount entered in Table 3.2 cannot be more than amount entered in Table 3.1 (a).

Table 3.2 is present as the last table in the GSTR-3B worksheet.



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You can select the Place of Supply(State/UT) from the drop-down list.

3.2 Of the supplies shown in 3.1 (a	),	details of inter	-state supplies m	ade to unregist	ered persons, co	mposition taxab	le person and		
Place of Supply(State/UT)		Supplies made t Pers	to Unregistered sons	Supplies made Taxable		Supplies made to UIN holders			
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1		2	3	4	5	6	7		
01-Jammu & Kashmir	-	₹ 444.00	₹ 55.00	₹55.00	₹55.00	₹55.00	₹55.00		
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07-Delhi 08-Rajasthan 09-Uttar Pradesh	v								

10. Enter details as applicable in Table 4. Eligible ITC.



## GSTR3B Offline Utility (Last Updated on: 16/10/2017)

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11. Enter details as applicable in Table **5. Values of exempt, nil-rated and non-GST inward supplies**.



## GSTR3B Offline Utility (Last Updated on: 16/10/2017)

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	5. Values of exempt, Nil-rat	ed and non-GS	Linward suppli	[See rule 61(	5)]			Generate File		
	Nature of supplies		Inter-State supplies	Intra-state supplies						
	1		2	3						
	From a supplier under composition scheme, Exempt and	Nil rated supply	₹0.00	₹ 0.00						
	Non GST supply Total		0.00 ₹ 0.00	₹0.00 <b>₹0.00</b>						
	Total		¢ 0.00	¢ 0.00						
	5.1	nterest & late f	ee payable							
	Description Int	egrated Tax	Central Tax	State/UT Tax	Cess					
	1	2	3	4	5					
	Interest	₹0.00	₹ 0.00	₹ 0.00	₹ 0.0	0				
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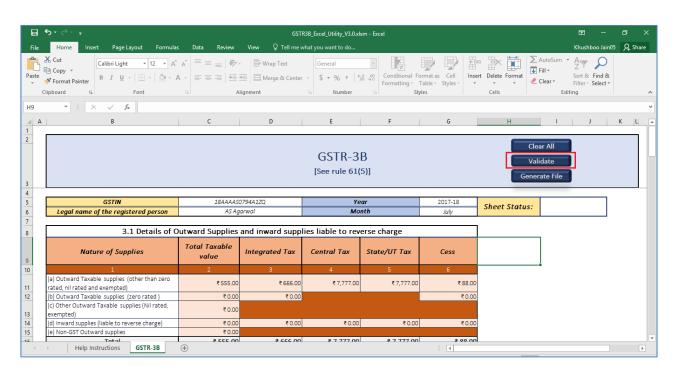
12. Enter details as applicable in Table **5.1 Interest & late fee payable**. You need to enter only interest amount.

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1	5.1 Interest & lat	a faa navahla											
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		e ne se se se	e 1: 1.										



## 2. Validate Details Entered using Validate button

1. Once all details are entered, click the **Validate** button to validate the GSTR-3B worksheet.



## In case of successful validation:

2. A pop-up message is displayed that sheet is validated and you can proceed to generate JSON file. Click the **OK** button.

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	GSTIN Legal name of the registered person	18AAAAS AS Ag		alidated. Please proceed	to generate JSON file.	2017-18 July	Sheet Status:	Validation Successful	]
	3.1 Details of O	utward Supplies	an		OK				
	Nature of Supplies	Total Taxable value	Integrated Lax	Central Lax	State/UI Tax	Cess			
)	1	2	3	4	5	6			
	(a) Outward Taxable supplies (other than zero rated, nil rated and exempted)	₹555.00	₹666.00	₹ 7,777.00	₹ 7,777.00	₹88.00			
!	(b) Outward Taxable supplies (zero rated )	₹ 0.00	₹ 0.00			₹ 0.00			
	(c) Other Outward Taxable supplies (Nil rated, exempted)	₹ 0.00							
L.	(d) Inward supplies (liable to reverse charge)	₹0.00	₹0.00	₹0.00	₹0.00	₹0.00			
	(e) Non-GST Outward supplies	₹0.00	₹ 666.00	₹7,777,00	₹777700	₹ 99.00			
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8	3.1 Details of C	utward Supplies	and inward supp	lies liable to rev	erse charge			-		
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	(a) Outward Taxable supplies (other than zero rated, nil rated and exempted)	₹555.00	₹666.00	₹ 7,777.00	₹ 7,777.00	₹ 88.00				
	(b) Outward Taxable supplies (zero rated )	₹0.00	₹0.00		l	₹0.00				
13	(c) Other Outward Taxable supplies (Nil rated, exempted)	₹ 0.00								
	(d) Inward supplies (liable to reverse charge)	₹0.00	₹0.00	₹0.00	₹0.00	₹ 0.00				
15	(e) Non-GST Outward supplies	₹0.00	₹ 666 00	₹7 777 00	₹7 777 00	₹ 00 00				
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## In case of unsuccessful validation:

A pop-up message is displayed with error message. Click the **OK** button.
 In case of unsuccessful valdiation, the Sheet Status reflects Validation Failed.

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	Legui nume of the registered person	710719				Suly	Fields with e	prors have been marked	with comments
Γ	3.1 Details of O	utward Supplies	and inward s	_	ок				
	Nature of Supplies	Total Taxable value	Integrated Tax	Central Lax	State/UI Tax	Cess			
	1	2	3	4	5	6			
	(a) Outward Taxable supplies (other than zero rated, nil rated and exempted)	₹555.00	₹ 666.00	₹ 7,777.00	₹ 7,777.00	₹ 88.00			
	(b) Outward Taxable supplies (zero rated )	₹0.00	₹ 0.00			₹ 0.00			
	(c) Other Outward Taxable supplies (Nil rated, exempted)	₹0.00							
	(d) Inward supplies (liable to reverse charge)	₹0.00	₹0.00	₹0.00	₹ 0.00	₹ 0.00			
	(e) Non-GST Outward supplies	₹0.00							
4	Total		¥ 666 00	₹ 7 777 00	₹ 7 777 00	3 00 M			



3. In case of validation failure; check for cells that have failed validation and correct errors as per help text.

To view the comments for fields with errors, you can click the **Review** tab > **Show All Comments** link.

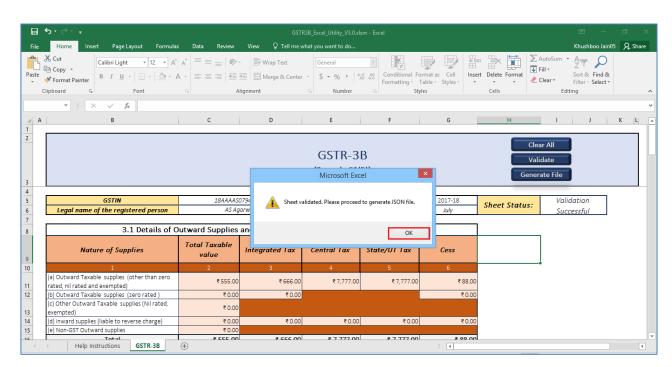
]	Data Review		R3B_Excel_Utility_V3.0.xls vhat you want to do	m - Excel			🖬 — Khushboo Ja	in05 P, Sh
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▼ : × √ f <sub>x</sub> 18AAAAS0794	IA1Z							
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GSTIN	18AAAAS	0794A1Z	Please enter valid GSTI	N	2017-18	Sheet Status:	Validation Failed	1
Legal name of the registered person		1	+		July		ors have been marked wi	
3.1 Details of Ou	utward Supplies	and inward suppl	les itable to reve	erse charge		Fields with err	ors nove been marked wi	un comment
Nature of Supplies	Total Taxable value	Integrated Tax	Central Tax	State/UT Tax	Cess			
1 (a) Outward Taxable supplies (other than zero	2	3	4	5	6			
(a) Outward Taxable supplies (other than zero rated, nil rated and exempted)	₹ 555.00	₹ 666.00	₹ 7,777.00	₹ 7,777.00	₹ 88.00			
(b) Outward Taxable supplies (zero rated )	₹ 0.00	₹ 0.00			₹0.00			
	₹ 0.00							
<ul> <li>(c) Other Outward Taxable supplies (Nil rated, exempted)</li> </ul>				₹0.00	₹0.00			
exempted) (d) Inward supplies (liable to reverse charge)	₹0.00	₹ 0.00	₹ 0.00	(0.00				
exempted) (d) Inward supplies (liable to reverse charge) (e) Non-GST Outward supplies	₹ 0.00				# 00 00			
exempted) (d) inward supplies (liable to reverse charge) (e) Non-GST Outward supplies Total			₹0.00 ₹ 7 777 00	₹ 7 777 00	₹ 00 nn			
exempted) (d) Inward supplies (liable to reverse charge) (e) Non-GST Outward supplies	₹0.00 ₹ EEE 00						E	+

4. Once all errors are rectified, click the Validate button to validate the GSTR-3B worksheet.

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3.1	Details of Ol	utward Supplies	and inward supp	lies liable to rev	erse charge			1	
Nature of Suppl	ies	Total Taxable value	Integrated Tax	Central Tax	State/UT Tax	Cess			
1		2	3	4	5	6			
<ul> <li>(a) Outward Taxable supplies (of rated, nil rated and exempted)</li> </ul>	:her than zero	₹555.00	₹666.00	₹ 7,777.00	₹ 7,777.0	0 ₹ 88.00			
(b) Outward Taxable supplies (ze		₹ 0.00	₹0.00			₹0.00			
(c) Other Outward Taxable suppl		₹0.00							
exempted)		₹ 0.00	₹0.00	₹ 0.00	₹ 0.0	0 ₹0.00			
(d) Inward supplies (liable to reve	rse charge)								
	rse charge)	₹0.00		₹7 777 00	₹ 7 777 O	0 3 00 00			

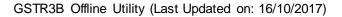


5. A pop-up message is displayed that sheet is validated and you can proceed to generate JSON file. Click the **OK** button.



In case of successful valdiation, the Sheet Status reflects Validation Successful.

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	Home Insert Page Layout Formulas	Data Review	View ♀ Tell me v	what you want to do				Khushboo Jain0	5 Q <sub>4</sub> Shi
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GSTR-3B Validate [See rule 61(5)] Generate File									
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L	Legal name of the registered person	Аз Ау	urwur	MO	ntn	July		Successful	
Г	3.1 Details of O	utward Supplies	and inward supp	lies liable to rev	erse charge				
	Nature of Supplies	Total Taxable value	Integrated Tax	Central Tax	State/UT Tax	Cess		]	
	1	2	3	4	5	6		-•	
	a) Outward Taxable supplies (other than zero rated, nil rated and exempted)	₹555.00	₹666.00	₹7,777.00	₹ 7,777.00	₹88.00			
	b) Outward Taxable supplies (zero rated )	₹ 0.00	₹ 0.00			₹ 0.00			
	c) Other Outward Taxable supplies (Nil rated, exempted)	₹0.00							
		₹0.00	₹ 0.00	₹0.00	₹0.00	₹ 0.00			
0	d) Inward supplies (liable to reverse charge)								
0	e) Non-GST Outward supplies	₹0.00	₹ 666.00	₹7 777 00	₹7 777 00	₹ 88.00			





## 3. Generate JSON using Generate File button

1. Upon successful validation; click the **Generate File** button to generate JSON for upload on GST Portal.

15			GST	R3B_Excel_Utility_V3.0.xl	sm - Excel			- 11	
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				GSTR-3 [See rule 61(	-			idate	
	GSTIN	07AJIPA1	572EH14	Ye	par	2017-18		Validation	
	Legal name of the registered person	AS Ag	arwal	Ma	nth	July	Sheet Status:	Successful	
	3.1 Details of U	utward Supplies	and inward supp	lies liable to rev	erse charge				
	Nature of Supplies	Total Taxable value	Integrated Tax	Central Tax	State/UT Tax	Cess			
	1	2	3	4	5	6			
	) Outward Taxable supplies (other than zero ted, nil rated and exempted)	₹555.00	₹666.00	₹7,777.00	₹ 7,777.00	₹ 88.00			
	) Outward Taxable supplies (zero rated )	₹ 0.00	₹0.00			₹ 0.00			
ex	) Other Outward Taxable supplies (Nil rated, rempted)	₹0.00							
	) Inward supplies (liable to reverse charge)	₹ 0.00	₹0.00	₹ 0.00	₹ 0.00	₹0.00			
(e	) Non-GST Outward supplies	₹0.00	₹ 666.00	₹7 777 00	₹ 7 777 00	₹ 00 00			
	Total								

2. A confirmation message is displayed that JSON file has been generated on your desktop. Click the **OK** button.

JSON would be generated only if the worksheet has been successfully validated.

⊟									
	Home Insert Page Layout Formulas	Data Review	View ♀ Tell me w					Khushboo Jain05	A Share
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5	Legal name of the registered person		-GSTR3B18AAAAS	0794A1ZA-Details.json	(ds1R3E_350I4()uly()uly_2		Sheet Status:	Successful	
-	3.1 Details of O	utward Suppl				ок			
	Nature of Supplies	Total Taxabl value	integrated ray	CENTRA FOR	Surce / 1				
)	1	2	3	4	5	6			
	(a) Outward Taxable supplies (other than zero rated, nil rated and exempted)	₹555.00	₹666.00	₹7,777.00	₹ 7,777.00	₹88.00			
2	(b) Outward Taxable supplies (zero rated)	र 0.00	₹0.00			र 0.00			
з	(c) Other Outward Taxable supplies (Nil rated, exempted)	₹ 0.00							
4	(d) Inward supplies (liable to reverse charge)	₹0.00	₹0.00	₹0.00	₹0.00	₹ 0.00			
5 c	(e) Non-GST Outward supplies	₹ 555 00	7 666 00	¥ 7 777 00	¥ 7 777 00	3 00 00			
(	Help Instructions GSTR-3B	(+)	3 555 00	* 7 777 00	* / 777.00	: (			Þ
		0				· [	III	E E	+ 90



3. A folder GSTR is created on your desktop. Double-click the GSTR folder.



## Notice the JSON file created.

↓ GSTR → GSTR3B_JSON → July					✓ C Search July
) ^	Name	Date modified	Туре	Size	
ıts	July_2017-GSTR3B18AAAAS0794A1ZA-Details.json	16-Oct-17 4:27 PM	JSON File	2	2 KB
n					



## 4. Upload Generated JSON on GST Portal

- 1. Access the https://gst.gov.in/ URL. The GST Home page is displayed.
- 2. Click the Services > Returns > Returns Dashboard command.
- 3. The File Returns page is displayed. In the **Financial Year** drop-down list, select the financial year for which the return has to be uploaded.
- 4. In the **Return Filing Period** drop-down list, select the return filing period for which the return has to be uploaded.
- 5. Click the **SEARCH** button.

Dashboard	Services 🗸	GST Law 🗕	Search Taxpayer 🗸	Help 🗸			
Dashboard > Re	turns						🛛 English
File Return	s						
							<ul> <li>Indicates Mandatory Fields</li> </ul>
Financial Year	•		Return Filing Per	iod •			
2017-18			▼ October		Ŧ	SEARCH	

6. Applicable returns of the selected tax period is displayed. In the GSTR-3B tile, click the **PREPARE OFFLINE** button.

File Returns		
		<ul> <li>Indicates Mandatory Fields</li> </ul>
Financial Year •	Return Filing Period •	
2017-18 •	September •	SEARCH
Details of outward supplies of goods or services GSTR1	Details of auto drafted supplies GSTR1A	Inward supplies received by taxpayer GSTR2
Status- Filed	Status- Filed	Due Date - 15/10/2017
VIEW GSTR1	VIEW GSTR1A	PREPARE ONLINE PREPARE OFFLINE
Auto Drafted details GSTR2A	Monthly Return GSTR3	Monthly Return GSTR3B
VIEW DOWNLOAD	Due Date - 20/10/2017 GENERATE GSTR3	Due Date -     20/10/2017       PREPARE ONLINE     PREPARE OFFLINE



7. The **Upload page** is displayed. Click the **Choose File** button.

Dashboard > Returns > GSTR	🛛 English
Offline Upload for GSTR3B Upload	C
No offline transaction for the given return period	×
Imn of Upload History table below. After making required correction in the offline tool, please prepare JSON file and upload the JSON file on the Returns File Upload Choose File No file chosen Oppon successful file upload any previous saved GSTR-3B return data would be lost. Tables and Preview would reflect only the last uploaded details	GST portal.
	ВАСК

8. Browse and navigate the JSON file to be uploaded from your computer. Click the **Open** button.

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	v <							>
File name: July_20	17-GSTR3B	18AAAAS079	4A1ZA-Details	All Files	T	Cancel	~	



The uploaded JSON file would be validated and processed. Upon success validation and processing the details entered would be populated in respective Tables.
 In case of validation failure upon processing; errors if any would be shown on the GST Portal.

		In case uplo	aded data fails	validation, the error message will be displayed in the Error Report column o	
		Retu	Irns File Uplo	ad	
		Choo	se File No file	chosen	
		OUpon successful file upload any previous saved 0	GSTR-3B return data v	vould be lost. Tables and Preview would reflect only the last uploaded details	
			Upload	l History	
Date	Time	Reference id	Status	Error Report	
6/10/2017	16:54:39	6157760c-07bd-4e1e-9e72- c7e00b83afc3	In-Progress	NA	
6/10/2017	16:54:05	6512510f-ed54-4fa9-98f1- d957a847dd44	Error Occurred	Mismatch between values of requested gstin or return period and the one present in payload	
6/10/2017	16:53:55	a0e2173f-5881-45b4-b892- c10764bf780e	Error Occurred	Mismatch between values of requested gstin or return period and t present in payload	
6/10/2017	16:52:02	e82c1aad-3e2f-4d32-8d43- 9ab27888720b	Error Occurred	Mismatch between values of requested gstin or return period and the one present in payload	



Please Note it is possible to upload JSON multiple times on GST portal till submission. However, earlier uploaded data would be overwritten. Tables and Preview would reflect only the last data uploaded.



Post successful upload of data on GST Portal, you can preview the form, submit, Offset liability and file GSTR-3B.